



TOWN OF GANDER

Housing, Social and Community Development Officer (Indefinite)

Competition #2024-014

The Town of Gander is currently accepting applications for an Indefinite Housing, Social and Community Development Officer position within the Governance and Legislative Services Department.

POSITION IDENTIFICATION

This position is responsible for leading initiatives that enhance housing accessibility, support social welfare, promote community health and well-being, and manage the Housing Accelerator Fund (HAF) Program. With a strong focus on fostering partnerships with health agencies, non-profits, and community organizations, this role is central to driving sustainable, inclusive, and resilient community growth. The Officer will conduct policy analysis and development to ensure community initiatives are strategic, data-driven, and aligned with Gander's long-term vision for a vibrant and healthy community.

MAJOR DUTIES & RESPONSIBILITIES

Housing Development, Policy Support, and HAF Program Administration

Develop and implement housing initiatives that address affordable, social, and diverse housing needs, prioritizing community well-being and inclusive growth; Administer the Housing Accelerator Fund (HAF), ensuring compliance with funding requirements and delivering timely reports on program outcomes; Collaborate with developers, non-profits, and government agencies to secure resources, land, and funding for housing projects, maximizing the impact of HAF on the community; Conduct policy analysis and develop frameworks to guide housing initiatives, ensuring they align with Gander's long-term objectives and regeneration principles; Create and implement policies that support sustainable, community-centered housing developments, promoting safe, accessible, and well-integrated living spaces.

Social, Community Health, and Well-Being Programs

Design, coordinate, and support programs that promote community health, social welfare, and well-being, emphasizing partnerships with health agencies, wellness organizations, and local service providers; Strengthen relationships with healthcare providers, non-profits, and community organizations to create programs addressing mental health, preventive health, and wellness resources; Collaborate with community partners to develop a network of support services that enhance community health, resilience, and active living, aligning with Gander's wellness objectives; Develop inclusive policies that improve access to health and wellness resources, particularly for diverse population groups and vulnerable residents; Lead community awareness initiatives around health and wellness, encouraging resident participation in wellness activities, preventive health programs, and active living opportunities.

Community Development and Regeneration Initiatives

Lead initiatives aimed at fostering community development and neighborhood regeneration, following the Atlantic Planners Association's principles for sustainable, community-centered growth; Work with local organizations and residents to identify community needs, developing projects that revitalize public spaces, improve accessibility, and enhance quality of life; Support community-based programs and initiatives that promote civic engagement, foster a sense of belonging, and build a strong, inclusive community culture; Secure funding for community-focused projects, such as infrastructure improvements, public space enhancements, and cultural initiatives, contributing to long-term community vitality and growth; Act as a liaison between community groups, residents, and the Town Council to gather public input on projects, ensuring alignment with community values and needs.

Public Transit Strategy

Develop and implement a public transit strategy that enhances accessibility, affordability, and sustainability in Gander; Assess transit needs among diverse groups, including seniors, students, and workers, to design responsive and efficient transit routes and schedules; Engage with public and private sector partners to explore innovative and cost-effective transit solutions, securing funding and resources as needed; Develop policies and performance metrics to evaluate transit strategy effectiveness, ensuring it meets community development goals and aligns with broader well-being objectives.

Policy Analysis, Development, and Reporting

Conduct comprehensive policy analysis to identify community needs, gaps, and opportunities across housing, health, transit, and social services; Develop policies and guidelines to support strategic initiatives in housing, community health, and development, ensuring alignment with Gander's community growth objectives; Prepare reports, presentations, and recommendations for Town Council and other stakeholders to guide decision-making on community and social policies; Create metrics to evaluate the impact of community programs and policies, refining initiatives based on data insights and community feedback; Ensure compliance with provincial regulations, policies, and best practices in community and social development, particularly in relation to HAF and Atlantic Planners Association guidelines.

WORKING CONDITIONS

Travel may be required; Work outside in all types of weather conditions; Overtime (long and odd hours) as required; Lifting or moving up to 50lbs may be required; Expect a busy, noisy and stressful environment.

EDUCATION & TRAINING REQUIRED

Bachelor's degree in Urban Planning, Public Administration, Social Work, Community Development, Health Sciences, or a related field; Master's degree preferred; Minimum of 5 years of experience in housing, community development, social programs, public health, public transit, or community wellness initiatives, with a focus on policy analysis and development; Proven ability to manage complex projects, build partnerships with health agencies and community organizations, and secure funding from various sources; Strong understanding of legislative and policy frameworks in Newfoundland and Labrador relevant to housing, social, community, and health development, with experience in regeneration or revitalization initiatives; Excellent communication, analytical, and organizational skills, with the ability to conduct thorough policy analysis and translate data into actionable strategies; Proficiency in project management tools, data analysis, and community engagement platforms, along with experience in administering government funding programs, including HAF, and grant application processes; Proficiency in Microsoft Office 365; Must have valid Class 5 Newfoundland and Labrador driver's license; Clear certificates of conduct including a RCMP Criminal Record Check and a Provincial Court Check, is a condition of employment; Ability to lead multi-disciplinary teams and build strong partnerships with health agencies and community organizations; Strong aptitude for conducting policy analysis and developing long-term, sustainable strategies for community development; Commitment to social equity, inclusivity, and resident engagement; Expertise in using research and data to inform programs, policies, and community solutions; Experience managing innovative public or community projects with a focus on revitalization, health, and community well-being.

SALARY: Currently under review, Non-unionized position, 35 hours/week.

Interested and qualified applicants are invited to submit their **resume and cover letter** on or before
Monday, December 16, 2024 to the attention of:

Human Resources
Town of Gander
100 Elizabeth Drive
Gander, NL, A1V 1G7 Fax: 709-256-5809
Email: humanresources@gandercanada.com

Please note: The Town of Gander appreciates all applicants for their interest, however, only individuals selected for interviews will be contacted.